

Pasadena Roving Archers  
Minutes

October 1, 2008

The meeting was called to order at 7:35 pm by Truett Sparkman, President.

Members present: Donna and Truett Sparkman, Van Webster, Gary Spiers, Michael Burnham, Irene Yin and Odie Tollefson.

Treasurer's Report Mike & Irene presented Treasurer's Reports. Totals on the report do not reflect a check recently written. The current balance was announced. Current information on the Heritage account will be available once the new signature cards are provided to the bank. There are two checks that were written to the IRS related to the 501(c) (3) that need to be voided.

Old Business

- 501 (c) (3) – No update available. There was discussion related to the need for copies of all the documents the attorney has produced so as to ensure files are current. Bob will be asked if he has copies or if the attorney can be contacted.
- 21 or Bust! – Scheduled for Sunday, November 16<sup>th</sup>. Adela and Donna will take care of the food for the event. Jeriel will rent the generator. The targets sizes available were reviewed and 5 of the 6 sizes were selected for use. Mike will have copies made. They will need to be pasted to the cardboard. Truett and Mike will determine the sizes to cut down the cardboard. Jay will be asked if he can rent 7 tables. Three tables are needed at registration and 4 for food. Help is needed for the day of the event and information regarding this will be noted in the newsletter.
- Work days - Two work days will be held before the 221 or Bust event. One on Saturday, October 18 and the other on Saturday, November 15 both days at noon for approximately 1 ½ hours.
- Notice to CBH re 21 or Bust – The flyer was sent in and it should be mailed out with the next CBH newsletter.
- Club House – Van and Truett attended a meeting with Rosa from City of Pasadena Parks and Recreation Department. The meeting was productive. Van reviewed points covered in the meeting. Several items need to be addressed to bring the agreement current. The various items that need attention were reviewed and responsibilities were divided amongst several board and club members present.

There is an opportunity of rebuilding the club house sooner than previously expected. The financial responsibility on the part of the Club will be much less than previously discussed. Rather than the previously noted fees and permits needed to rebuild the clubhouse, the amount PRA would need to provide is approximately 10% of the total cost of the building construction. The City is recommending a pre-fabricated building which would save 10 to 20% on costs. There was discussion regarding the possibility of securing grant dollars for this project. There is an expectation of annual presentations to the District 6 Pasadena City Council Member regarding activities of the club.

New Business

- Nominating Committee – Truett will contact members to serve on the Nominating Committee. Gary Spiers was present and agreed to serve on the committee. The Committee will assist in securing nominations for the two elected positions of President and Vice President for the coming year.
- Bales – Mike will bring information to the December meeting on the cost and break points for new straw bales so new ones can be ordered for the range.

- Financial – Truett Sparkman, President, Van Webster, Vice President, and Irene Yin, Treasurer of Pasadena Roving Archers are club representatives approved to act on behalf of the club to manage financial matters. Bank of the West will be notified that they have the authority to act as signatories on all accounts.  
M/S/C Burnham/Spiers
- Trophies and Awards – Gary asked if the information explaining the criteria for participation for the annual club events was in writing so that it can be shared with the membership.

The next meeting will be held on Monday, November 3<sup>rd</sup> at 7:30 pm at Van's studio. ***Please note different day.***

Meeting adjourned at 9:10 pm.

Odalis "Odie" Tollefson  
Secretary